



KAWAN FOOD BERHAD

Registration No. 200401001942 (640445-V)
(Incorporated in Malaysia)

Dear Valued Shareholders of Kawan Food Berhad (“the Company”)

We are pleased to invite you to the Twentieth Annual General Meeting (“**20th AGM**”) of Kawan Food Berhad (the “**Company**”) which will be conducted on a virtual basis through live streaming and online voting via the Remote Participation and Electronic Voting (“**RPEV**”) facilities as follows:

Day and Date	Time	Meeting Platform	Broadcast Venue
Wednesday 26 June 2024	10.30 a.m.	https://investor.boardroomlimited.com	12 th Floor, Menara Symphony No. 5, Jalan Prof. Khoo Kay Kim Seksyen 13 46200 Petaling Jaya Selangor Darul Ehsan, Malaysia

The broadcast venue is strictly for the purpose of complying with Section 327(2) of the Companies Act 2016 which requires the Chairperson of the Meeting to be present at the main venue of the 20th AGM. Therefore, **NO SHAREHOLDERS/PROXIES/CORPORATE REPRESENTATIVES/ATTORNEYS** shall be physically present nor admitted at the broadcast venue on the day of the 20th AGM.

Please read the Administrative Details for details on the registration process. Shareholders and proxies will have to register to attend the 20th AGM remotely by using the RPEV facilities according to the procedures as set out in the Administrative Details. Additionally, kindly be informed that Company will make available the digital version of the following documents at <http://kawanfood.com/index.php/our-company/investor-relations/>. or Bursa Malaysia Securities Berhad’s website at www.bursamalaysia.com. You may also scan the QR code to download the documents.

1. Annual Report 2023
2. Circular to Shareholders in relation to Proposed Renewal of Shareholders' Mandate for Recurrent Related Party Transactions of a Revenue or Trading Nature and Statement to Shareholders in relation to Proposed Renewal of Authority for the Company to Purchase its own Ordinary Shares (“Circular/Statement to Shareholders”)
3. Corporate Governance Report
4. Notice of the 20th AGM
5. Proxy Form and Administrative Details



If you wish to appoint a proxy to attend and vote on your behalf at the 20th AGM, you may deposit your original proxy form with the Share Registrar’s office, Boardroom Share Registrars Sdn. Bhd. (“Boardroom”) of the Company at 11th Floor, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan, Malaysia or by email to bsr.helpdesk@boardroomlimited.com. Alternatively, the proxy form may also be lodged electronically via Boardroom Smart Investor Portal at <https://investor.boardroomlimited.com>. For further information, kindly refer to the procedures set out in the Administrative Details for the lodgement of proxy form electronically. Kindly be informed that the appointment of proxy either in hard copy or by electronic means must be received no later than Monday, 24 June 2024 at 10.30 a.m.

If you have any enquiries on the above, please contact Boardroom during office hours on Mondays to Fridays from 9.00 a.m. to 5.30 p.m. (except on public holidays):

Share Registrar

Boardroom Share Registrars Sdn Bhd

Tel : +603-7890 4700

Fax : +603-7890 4670

Email : bsr.helpdesk@boardroomlimited.com

We thank you for your continued support to Kawan Food Berhad.

Yours faithfully,

For and on behalf of Kawan Food Berhad

Adam Pandian

Group Chief Executive Officer

Date: 30 April 2024